



MARSHALLS PARK ACADEMY

Headteacher Mr N Frost

Pettits Lane, Romford,
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@Marshalls_Park

/MarshallsParkAcademy

8th September 2017

Dear Parent / Carer

Focused Reinforcement regarding Mobile Phones / Headphones / School Bags/ School Uniform

I am writing to remind you of the school rules and expectations regarding mobile phones, school uniform and school bags

As part of the culture of our school, we want all staff and students to be focused on learning, achieving and contributing to school life away from any distractions. The use of mobile phones / headphones in school often does cause a distraction from this important focus on learning, positive contribution and achievement. The school rule has always been that mobile phones must not be used in school.

In addition, we want to encourage students to have high standards and take pride in their appearance. Full school uniform must be worn to and from school and while within school. This includes our expectations regarding jewellery and nails. Our uniform helps to maintain our good reputation. Uniform is not fashion-orientated and, should individual items be deemed inappropriate, we will contact parents/carers. If any item of uniform is lost or damaged, please send a note to your child's form tutor. The item should be replaced at the earliest opportunity.

Reminders of the rules have appeared half-termly school newsletters which have been emailed and posted on the school social media sites, as well as appearing in information packs for new parents and students.

Thanks very much to all those students who have consistently followed these rules.

The school is now asking for your support for a focused reinforcement of these rules beginning on Monday 11th September 2017

If a student is seen with a phone or headphones, or has any incorrect or inappropriate uniform, a note will be taken of their name and they will be collected from their form room end of afternoon registration for **an instant detention of 45 minutes from 3.15pm on that same afternoon (3.40pm) on Mondays.** Parents will be notified by email if a student is being held in detention.

However, over a period of time a number of students have fallen into the habit of keeping phones switched on and checking or using them during the school day.



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Mobile phones and headphones must be:

- Switched off at the start of the day and kept in either , a locker, a bag or in an inside blazer pocket
- If it would be useful for students to use phones for learning purposes, they will be given a specific instruction and permission to do so by the member of staff, before once again asking for the phone to be switched off and put out of sight

Uniform (including jewellery, hair and nails) / school bag

- Blazers and ties must be worn to and from school, as well is in the school building
- Students must follow the guidelines about styles of skirt, trousers and shoes; and jewellery and nails that are acceptable
- Plain dark-grey or black V-necked jumpers are acceptable. No other hooded tops/tracksuit tops/jumpers/sweatshirts/ cardigans must be brought into school
- Any other items (scarves, gloves etc.) must be removed before coming into the school building
- Bags must an appropriate size for A4 books and equipment. The small bags worn across the body are not acceptable

Thank you in advance for your support with this and you have any queries please do contact the school.

Ms J Jackson
Assistant Headteacher